

St. Stephen Church
Parish Pastoral Council Minutes
December 16, 2010

Members Present: Fr. Rocco, Joey Scavuzzo, Chris Hearn, Joe Haas, Deacon Anthony Cioe, Jack Matera (School Board), Katy Fagan, Craig Otto (Finance Council) and Terry Modzier.

Ex Officio members Present: Sr. Bernadette Leahy SSJ

- Opening prayer by Fr. Rocco
- Meeting called to order at 7:00 pm
- Minutes from November 17, 2010 read and approved by Council members.

- **Old Business:**

Financial Report- Routine report reviewed by Craig Otto, Finance Council, from meeting of 12/9/10. Report was published in the church bulletin December 19, 2010.

PTA Project - As reported by Jack Matera (School Board), the PTA remains interested in initiating a "Brick" project as a fund raiser, and is continuing to gather information. Further details will be forthcoming from the PTA, and forwarded to Fr. Rocco.

- **New Business:**

Recognizing and Honoring Parish Member Volunteers - Criteria discussed and outlined. A nomination form is being constructed and will be available in the near future. Some of the criteria are: parishioner, specific details and descriptions of service / contributions that the nominee has performed / contributed to the parish. Discussion on a specific Plaque and placement of such continues.

Spring Social - The Second Annual Spring Social will be held in May, 2011, exact date TBA.

St. Stephen Parish Organizational Chart - remains in the process of reorganization. Brief description of "Chain of Command" is as follows: Ministries report to the Boards, which report to the Councils, which report to the Pastor. Proper categorization and placement of all parish ministries is vital and provides for the smooth operation of each ministry. As previously noted, once the chart is completed, and approved by Fr. Rocco, it will be published in the bulletin.

Stonegate II - As reported in the Finance Council minutes, the project is on indefinite "hold".

Parish Pastoral Council - The Diocese has distributed guidelines and each member is reviewing such. These guidelines will be discussed at consecutive Council meetings.

Holiday giving Tree - This annual project was a huge success! This type of success can only be achieved when many, many generous people contribute. Thank You to everyone involved.

- Meeting adjourned @ 9:00 pm.
- Closing prayer by Fr. Rocco
- Next PPC meeting: **Wednesday January 19, 2011** in the Rectory Basement Meeting Room.

Respectfully submitted, Terry Modzier