

St. Stephen Church
Parish Pastoral Council Minutes
March 15, 2010

Members Present: Fr. Daniel Rocco, Joe Haas, Chris Hearn, Liz McHugh, Joey Scavuzzo, and Terry Modzier.
Ex Officio members: Sr. Bernadette Leahy SSJ, Sr. Ruthann O' Mara SSJ,

- Opening prayer by Fr. Dan Rocco
- Meeting called to order by Joe Haas at 7:05 pm
- Minutes Read and Approved by Committee members.

- **Old Business:**

Delegation of Ministries - Review of the St. Stephen Parish Organizational Chart, by Sr. Ruthann, as was published 3/14/10 in the Parish Bulletin. The chart will be available on the parish web site in the very near future. Additional information regarding the Pastoral Ministries will be available after the "Working Retreat" on Saturday March 20, 2010.

Fundraisers - Fr. Rocco reviewed information gathered and presented by Katy Fagan, who is heading the committee working on this project. The purpose of this ongoing fundraiser is to help pay our school subsidy. Many aspects were discussed, such as: security, how and when to place and pick up orders (Orders can be placed / filled at the weekend Masses, through the school's "Brown Envelope", and at the Rectory), some of the available markets (Pathmark, Acme, and Shoprite) / retailers (CVS and Dunkin Donuts), and the actual manpower needed for selling Scrip at the weekend Masses, accepting orders through school, church, the Rectory, and Stonegate. The goal is to have a presentation ready to share at the "Spring Social" on April 17th. It is the hope that this program, which is considered a "Win - Win" for all involved, will be utilized by as many people as possible. There is no actual cost for the user, and the church / school will directly benefit with each order sold.

Youth Mass - Fr. Rocco has sent Fr. Chuck a letter and is awaiting a reply to coordinate a meeting time to work out the multiple logistics in having a weekly Youth Mass.

Appreciation Dinner - The name has been changed to "1st Annual Spring Social and Appreciation Dinner". Date: April 17th 2010, Cost \$15.00 per ticket and 2 for \$25.00. A limited number of tickets will be sold, no ticket sales at the door. As a bonus, those purchasing a ticket and attending the Social will be entered into a drawing for a Flat-Screen Television. Joey Scavuzzo reported on the menu, which is from H & H Deli / Catering. Wine and Beer will be provided and there is a BYOB option. Music will be provided by parishioner Will Delfine.

This is not a fundraiser event for the parish. The cost of the ticket does not fully cover the costs of the evening, the parish will be covering the difference. The sole purpose of the Social is for everyone, age 21 and above, to come and share a meal, enjoy conversation, and dancing with each other.

Of Note: This event was changed from strictly an "Appreciation Dinner" in order to be more inclusive and open to all who wish to attend. There are many people at St. Stephen's, both obvious and behind the scenes, who deserve appreciation and recognition. The Pastoral Council, as the group hosting this event, did not wish to exclude anyone, however unintentional, therefore the event is as stated above, open to all 21 years of age and above.

- **New Business:**

Assessment of Parish Surveys - Joe Haas has completed the arduous task of compiling the Survey results. Each Council member received a copy to review, and then report back at the next meeting on which items are the most pressing to implement. The Survey results will be placed on our web site in the future.

Finance Report - Report of the Finance Council meeting from 3/10/10. The minutes will be in the church bulletin this Sunday.

Informational Packet - Joe Haas raised the question of St. Stephen's having an "Informational Packet" where any and all information about the parish and its' services would be found. As an example Joe has a folder of heavy weight paper that would be durable and information could be printed on all sides of the folder. Additionally there would be pages in the pockets also. Further information to be gathered and then the topic will be discussed at a future meeting.

Memorial Remembrances - Discussion on the ability of the parishioners to buy some type of memorial item, in honor of family / friend; i.e., plaque for the end of a certain pew. Information to be gathered and topic will be discussed at a future meeting.

Pastoral Council Membership - Discussion on how the membership is to be increased. Encourage the parishioners to nominate someone they feel will work diligently for the good of the parish. Once the nominees reviewed, then the top five will be placed on a ballot, in the pews, and voted on. This topic will be discussed more in depth at next meeting.

- Meeting adjourned @ 8:55 pm.
- Closing prayer by Fr. Rocco
- Next PPC meeting: Wednesday 4/14/2010 at 7:00pm in the Rectory Basement Meeting room.

Respectfully submitted,
Terry Modzier